



# City of Flagstaff

## WATER SERVICES DIVISION

### Regulatory Compliance

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## Quick Reference Guide ~ Scavenger and Grease Waste

Flagstaff Water Services will implement new forms for Scavenger Waste and Grease Waste Disposal, at the Wildcat Hill Septage Receiving Station at 2800 N. El Paso Flag Rd. beginning July 15, 2019. Manifest forms and Permit Applications can be found at: <https://www.flagstaff.az.gov/4139/Scavenger-Waste-Disposal>.

**Please note: Your loads will be monitored and your manifests must be complete and accurate.**

- **All trucks must be equipped with a sampling tap. Your load is subject to sampling prior to discharge (7-02-001-0042.I).** *City Code provides for periodic random sampling. Sample bottles will be provided by plant staff and may be collected by either the driver or plant staff.*
- **Each load must be accompanied with a complete and accurate Waste Manifest (7-02-001-0042.D).** *Scavenger Waste or Grease Waste Manifests must be fully complete and accurate, including a contact phone number for the original generator of the waste. Information is subject to verification by plant staff. Providing false information on the manifest shall be considered a violation and will be subject to the provisions of Sections 7-02-001-0017 and 7-02-001-0019.*
- **Prohibition of Bypass (7-02-001-0008.F.2).** *Any bypass of the flow meter at the septage or grease receiving station shall be considered a violation and will be subject to the provisions of Sections 7-02-001-0017 and 7-02-001-0019.*
- **The waste hauler will be financially responsible for any damage (including testing) caused by the discharge from the hauler (7-02-001-0042.G).** *Permit holders will be billed for any damage caused to Wildcat Hill WRP equipment by the waste hauler. This includes any cleaning deemed necessary by plant staff to ensure properly operating equipment.*
- **Waste haulers will be subject to enforcement guides set forth in Section 7-02-001-0019, which may include penalties and revocation of permit and access to waste receiving station (7-02-001-0042.M).** *The City Enforcement Response Plan (ERP) outlines non-compliance actions, which can move from warning letters, to notice of violation, penalties, and a revocation of service.*
- **Want to beta-test the new electronic manifests?** *Flagstaff Water Services is streamlining the manifest process through electronic manifests. The electronic manifest will help haulers stay in compliance with existing rules, and make manifests easier to complete. The electronic manifest will collect volume, photo documentation, and a location and time-date stamp at the site of generation. It provides more accurate biosolids reports, required by the Arizona Department of Environmental Quality. If you would like to help beta test the electronic manifests, please contact Steve Camp at (928) 213-2475 or Jim Huchel at (928) 213-2426.*